

Revised 2007-2008
UNIVERSAL PREKINDERGARTEN
CONDITIONS FOR FULFILLING AGREEMENT

Required Information

1. New York State Early Childhood Teaching Certification for either the Universal Prekindergarten on-site teacher(s) or the on-site educational director.

Name of the on-site Universal Prekindergarten on-site teacher(s) _____

2. (If the teacher does not have certification) Highest degree/certificate of the Universal Prekindergarten teacher(s) _____

Name of the Universal Prekindergarten teacher(s) _____

3. Highest degree, certificate, diploma to include college credits of the teaching assistant(s) or teacher's aide(s) _____

Name of the teaching assistant(s) or teacher's aide(s) _____

4. A list of equipment, furniture and supplies that will be used in the Universal Prekindergarten classroom(s) _____

- 5. Schedule of the day for the Universal Prekindergarten classroom(s). Schedule of the days children will attend to meet the 180 day requirement. Hours that program will be open.

- 6. Overview of the curriculum for the Universal Prekindergarten classroom(s).

- 7. Evidence of the space(s) to be utilized for Universal Prekindergarten: description of classroom(s) and surroundings.

On-Site Checklist

- 1. Provision of a developmentally appropriate, literacy based curriculum including children with special needs and/or English as a second language.

- 2. Ensure that the classroom(s) is physically set up with appropriate furniture, equipment and supplies to meet the social, cognitive, linguistic, emotional, physical, cultural and creative needs of four year old children, and has at least 35 square feet of useable space per child.

- 3. Ensure that the outside playground area is large enough and physically provisioned with appropriate equipment to meet the needs of four year old children.

- 4. Establish an assessment process to determine the progress of the four year olds and the program's effectiveness.

- 5. Ensure that snacks (or meals) are nutritious and properly served to promote children's self help skills.

- 6. Cover (or remove) religious symbols; provide non-religious activities and experiences during the Universal Prekindergarten program.

- 7. Prepare for and achieve:
 - a) New York State Teacher Certification (N-6 or Early Childhood) by the beginning of the 2006/07 school year for the Universal Prekindergarten teacher(s).

 - b) Accreditation (or re-accreditation) by the National Association for the Education of Young Children (NAEYC) by the beginning of the 2006/07 school year.

- 8. Ensure compliance with Universal Prekindergarten Regulations as provided by the New York State Education Department.

- 9. Insurance (1) Notwithstanding any terms, conditions, or provisions, in any other writings between parties, the Agency hereby agrees to effectuate the naming of the School District as an unrestricted additional insured on the Agency's insurance policies, with the exception of worker's compensation. (2) The policy naming the School District as additional insured shall be an insurance policy from an A.M. Best rated "secured" or better, New York State admitted insurer, provide for 30 days notice of cancellation, state that the Agency's coverage shall be the primary coverage for the School District, its Board of Education, employees and volunteers, and state that the policy affirmatively provides coverage for claims of negligent hiring, training and supervision which may arise in the context of sexual molestation, abuse, harassment, or similar sexual misconduct. (3) The agency agrees to indemnify the School District for any applicable deductibles. (4) The Agency is required to have in effect throughout the term of this Agreement (a) **Commercial General Liability Insurance** in the amount of \$1,000,000 per occurrence/\$2,000,000 aggregate; (b) **Automobile Liability** in the amount of \$1,000,000 combined single limit for owned, hired and borrowed and non-owned motor vehicles; (c) **Worker's Compensation – Statutory Worker's Compensation and Employer's Liability** insurance for all employees; (d) **Excess Insurance** in the amount of \$1,000,000 each occurrence and aggregate on a "follow-form" basis; (e) **Daycare Providers E & O Insurance** in the amount of \$1,000,000 each occurrence and aggregate with coverage for the Board of Education, administrators and employees. (5) Agency acknowledges that the failure to obtain and maintain such insurance on behalf of the School District constitutes a material breach of this Agreement and subjects it to liability for damages, indemnification and all other legal remedies available to the School District. The Agency is to provide the School District with a certificate of insurance evidencing the above requirements have been met prior to September 1st, and shall keep in effect all such coverage throughout the term of this agreement.

- 10. Prepare for the above in order to be ready for site visits. Your agency understands that if the above requirements are not met and observed on the site visits, the slots will be awarded to another agency.

Agency: _____

Representative: _____
(Signature)

CCRR