

## MEMORANDUM

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**To:** Early Childhood Program Directors  
**From:** Superintendent of Schools  
**Date:** June 2, 2006  
**Re:** Universal Pre-Kindergarten Program Request for Proposals

New York State enacted the Universal Pre-Kindergarten Program in 1997 (Chapter 436 of the Laws of 1997). The law enables school districts and other providers to offer all four-year-olds an opportunity to participate in a high quality early education program at a school or other appropriate community-based facility.

The Anonymous City School District is soliciting applications for the provision of Universal Pre- Kindergarten services during the 2006-2007 school year for a **maximum of 18** four-year-old students who reside in the Anonymous City School District. **Awarding of any contract for provision of Universal Pre-Kindergarten services is contingent upon the inclusion of Universal Pre-Kindergarten funding in the New York State Budget.** All proposed programs must meet the requirements set forth in the Universal Pre-Kindergarten Program regulations (Part 151 of the Regulations of the Commissioner of Education). Programs must also meet the additional criteria established by the Universal Pre-Kindergarten Advisory Board detailed below.

All programs must:

- Optimize parental options
- Provide an inclusive classroom that is reflective of the community's diversity (cultural, socio-economic, disabled)
- Ensure developmentally appropriate programming

To submit an application to the Anonymous City School District you must be a provider of child care and early childhood education, a day-care provider, early childhood program or center or community-based organization including, but not limited to, approved pre-school special education program, Head Start and nursery schools, which meets the standards and requirements of Part 151 of the Regulations of the Commissioner of Education. Your program must meet and remain in compliance with all applicable regulations governing the type of early childhood education program provided. The Anonymous City School District reserves the right to contact any licensing authority to obtain information regarding compliance or complaint status regarding your program if you apply through this opportunity. You must have a teacher with a New York State Teaching Certificate in early childhood education (N-6 or N-3) and an aide for the program. You must also provide services within the Anonymous City School District boundaries for children residing within the Anonymous City School District attendance area.

If you are interested in receiving the application materials, please contact the Grant Services Office at 735-3006. To receive a copy of the application in electronic format, please submit a request to ???.

**The application is due June 23, 2006.**